

# **Frequently Asked Questions**

#### When are entries due?

Online entries are due by 11pm, 4 August, 2023.

### How many entries can I submit?

Entrants can submit up to two entries.

#### I have an artwork that is created using oil pastel. Can I enter it?

No, the Mosman Art Prize is for paintings created using wet painting media, oils, acrylics or watercolours. Your artwork can be mixed media however the work must be substantially painted in order to qualify.

#### What size artworks do you accept?

2 metres<sup>2</sup> is the largest size an artwork can be.

Example: 1 metre x 2 metres or 1.50 metres x 1.33 metres (not 2 metres x 2 metres which is 4 metres squared and over the size limit). This year we have also introduced a weight limit, artworks should not weigh over 40kg.

#### My work has multiple parts, can I enter?

Yes, as long as together the total area does not exceed the maximum size of 2m<sup>2</sup>.

### My work was produced prior to 1 July 2022. Can I enter it in the 2023 Prize?

No, only paintings completed after 1 July 2022 are eligible for entry in the 2023 Mosman Art Prize.

### Am I required to bring/deliver my artwork to the Gallery for my entry to be judged?

No. Entrants are now required to upload a high quality (300ppi, max 10MB) digital image of the artwork(s) to their online entry form. Shortlisting of artworks for exhibition will be done online using the digital image and details supplied by the artist. Only entrants selected for the exhibition are required to deliver their artwork to the Gallery.

# Why do I have to submit an image of my artwork entry instead of bringing the artwork to the Gallery for judging?

Digital entries enable artists from beyond Sydney to easily enter the Mosman Art Prize. This process allows ease of access for artists all across Australia.



### How do I upload an image to my online entry form?

Firstly, make sure your image is saved in either JPG or PNG format and is no larger than 10MB. On the online entry form click on the 'Upload an image' button in purple. In the next window click on 'Select Files to Upload'. Next, you will find and select where your image is saved on your computer. Once you have chosen the image file, the image will then appear in the window, then click on the 'Upload' button. Once it has been uploaded successfully, you will see a large thumbnail of the image on the form. You can also upload an image from Google Drive, One Drive, or a URL link by clicking on the relevant icon in the 'Select Files to Upload' window. PLEASE ENSURE THE IMAGE IS JPG OR PNG - ANY OTHER FILE WILL UPLOAD BLANK.

Should you need assistance with uploading your image please call Althea 0419 784 030.

### How do I make payment for my entry?

Payment is made during the online entry process. The Humanitix website accepts Visa, Mastercard and American Express.

### How do I print the entry form?

The Humanitix website refers to the online entry form as a 'ticket'. Once you have completed the online entry form and payment, you will have the option to print the ticket immediately – click on 'View ticket' button and then click on 'print/download'. You can also find the link to your tickets in your confirmation email – click on the 'View ticket' button in your confirmation email, and then click on 'print/download'. If your artwork is selected for the finalist exhibition, you will need to print TWO copies of the entry ticket which will need to be delivered to the Gallery with your artwork(s).

# I have submitted the online entry form but I'm not sure if it's worked. What should I do?

Once you have completed all the details on the entry form, clicked the box to indicate that you have read and agreed with the Terms & Conditions, then clicked on the 'Save & checkout' button, you are then taken to the next page where you enter your payment details. After you have clicked on the 'Pay now' button, you will then see a message on a new screen saying 'Thanks for your order'. You will also see the 'View ticket' button where you can download and print your entry form ticket. If you do not see this screen, your entry was not successfully submitted. If this is the case, check that you have entered all the required fields (marked with a red asterisk).



If your entry form was submitted successfully, you will also receive a confirmation email with a link to your online entry form ('ticket'). If you do not receive the email, please check your 'Junk' or 'Spam' folder in your email account. If you still did not receive the confirmation email or are having trouble submitting the online entry form, please contact the Gallery (Althea) on 0419 784 030.

### I made a mistake on my entry form. What should I do?

Do not submit another (corrected) entry. Please contact the Gallery (Althea) on 0419 784 030 before entries close and staff will make the necessary changes to the online entry form.

#### Am I able to sell my artwork?

Yes, if you are selected as a finalist you are able to list your work for sale. You must include the sale price on your entry form. If you sell your work during the exhibition Mosman Art Gallery takes a 33.3% commission. If you do not want your work to be for sale you can list it as NFS (Not For Sale).

# I would like my work to be for sale but not sure what price to put on the entry form. Can the Gallery provide me with advice?

The Gallery cannot provide you with advice, however, membership organisation National Association for the Visual Arts provides professional advice and resources to artists. Visit <a href="https://visualarts.net.au/">https://visualarts.net.au/</a> for more information.

### If I am represented by a commercial gallery what is the commission?

You should discuss it with your gallery and tell them that the commission is split 50/50 between Mosman Art Gallery and your gallery and it is based on a 40% commission i.e. 20% to Mosman Art Gallery and 20% to your gallery.

## What is a D-ring and where do I buy one?

A D-ring is a triangular or D shaped ring with a screw that is then attached to each side of the picture or canvas frame ready for us to attach a hook and wire for hanging. You can buy them at the hardware store.

#### When will I find out if my work has been selected for exhibition?

Selected entrants will be notified on <u>August 25</u> by 5pm. The list of selected entrants will also be announced on social media and on the Gallery website.



# If my artwork(s) are selected for the exhibition, when do I deliver my artwork to Mosman Art Gallery?

If you are delivering it in person, your artwork must be delivered between **8am-7pm Tuesday 12 September** to Mosman Art Gallery.

If you are not able to deliver in person and have chosen to deliver via courier the artwork must be delivered between **Monday 11 September – Tuesday 12 September between 9am-5pm.** You must inform us beforehand which courier company you are using. Please note that we **DO NOT** accept artworks that arrive early, we do not have the storage to house them safely. Please ensure your chosen courier is aware of this.

If the work by courier does not arrive by **Thursday 14 September** at the very latest it will be an automatic disqualification and the work will not be hung.

Each artwork must have <u>TWO</u> printed copies of the online entry form (ticket) in order to be processed and ready for hanging. You can also arrange for a friend or family member to deliver the artwork on your behalf.

### If my artwork(s) are selected for exhibition, when do I collect my artwork?

The collection period for selected artworks is after the exhibition finished between **Monday 30 October – Wednesday 1 November, 10am – 5pm** (until 8pm on Wednesday).

Collections must take place between this period. If you are using a courier must organise the courier yourself and advise Mosman Art Gallery of all the details, including the name of the courier company and approximate time and date for collection. Works not collected will be disposed of.

# I am not able to collect my work at the times stipulated above. Can I arrange to collect it at another time?

Due to the limited storage space within the Gallery, all works need to be collected during the dates listed above and in the Prize Terms & Conditions. You can arrange a courier, or a friend or family member to collect the work on your behalf.

#### What are the prizes?

The Mosman Art Prize itself if an acquisitive art prize worth \$50,000. Meaning that we award the winner \$50,000 and the artwork becomes part of the Mosman Art Collection.

There are four other additional awards:



- Thanks to the generous support of Gillian and the late Brian Jones, \$6,000 is available through the **Margaret Olley Commendation Award.**
- The Allan Gamble Award, in honour of architect, artist, former Mosman Councillor and founder of the Mosman Art Prize, Allan Gamble, is awarded to the best painting which explores the theme of 'the built environment'. This award is valued at \$3,500 and is supported by Christine and the late Hugh Fraser.
- Awarded to an early career artist is the Guy Warren Emerging Artist Award (valued at \$2,000) is supported by Fourth Village Providore.
- **Viewers' Choice Award** is supported by the Mosman Art Society and is valued at \$1,000.

# How do you determine an 'emerging' artist'?

An emerging artist is someone who has had an art practice for less than 10 years.

The Mosman Art Prize is supported by: Gillian Jones, Christine Fraser, Fourth Village Providor, Mosman Art Society, Godfrey Wines, Vault Magazine, Nomad Brewing and The Albert Hotel, Mosman.

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